

Breast Cancer Research Council Meeting Minutes

June 28, 2024: Council Funding Meeting

Members Present: Sharon Pitteri, Hisashi Tanaka, Lori Petitti (Zoom) Barbara Perry, Clara Omogbai, Lesley Taylor, Christopher Clinton Conway, Erika Bell, Kelly Shanahan (Zoom), Phyllis Howard, Maura Dickler (Zoom), Salma Shariff-Marco (Zoom), Thomas Jascur

Members Absent: Bryan Goldner, Svetlana Popova, Svasti Haricharan,

Staff: Katherine McKenzie, Lisa Minniefield, Senaida Poole, Sharima Rasanayagam, Kathleen Erwin (RGPO ED), Mhel Kavanaugh-Lynch (Retiring Director of CBCRP)

I. Call to Order: Sharon called the council to order at 9:30am.

II. Approval of Minutes: The council reviewed the minutes from the March meeting and Conference Award vote.

MOTION: Christopher moved (Phyllis seconded) that the council approve the March meeting minutes and Conference Award vote. The motion passed unanimously.

III. Programmatic Review Committees Meet: Council Programmatic Review Committees met to finalize their scores.

During lunch, outgoing members, Phyllis and Clara were recognized and honored for their time serving on the council. There was also a special luncheon to honor Mhel's Retirement after 29 years serving as the director of CBCRP.

IV. Executive Director and Council Meet

V. Cycle 30 Core Funding: Katie presented the resource allocation, reviewing the available funding and explained how the funds are allocated. She then reviewed the council's procedures for selecting which grants to fund. She let them know that if they decided to, they could use the funding allocated to the Shift Work Program Initiative (which had no applications) to supplement Cycle 30 Core Funding. The council discussed their rationales for their scoring, viewed the scientific scores and made recommendations for funding. Council members also designated the Faith Fancher and Tax Check-Off awards. The group had a thorough discussion on the grants that were selected to be funded. All the grants that council approved were able to be funded.

MOTION: Phyllis moved (Clara seconded) to apply the Shift Work Program Initiative funds to the Core Funding and fund all the grants that were recommended for funding. The motion passed unanimously.

VI. CLASP-BC-2 Planning Grant Funding Decision: Lesley presented the CLASP-BC Phase 2 Planning Grant Sub-Committee’s recommendations for funding of those grants to the Full Council.

MOTION: Clara moved (Erika seconded) that the council approve the recommendations of the CLASP-BC Phase 2 Planning Grant Sub-Committee and fund all the grants recommended. The motion passed unanimously.

VII. Policy Initiative: “Fertility Preservation for Young Breast Cancer Patients” Funding Decision Program Initiative Funding: Erika reported on the recommendation made by the Policy Research Advisory Group on the latest Policy Initiative award. She led the discussion of the application and set out the PRAG’s reasons for recommending funding the award.

MOTION: Phyllis moved (Thomas seconded) to fund the Fertility Preservation Policy grant. The motion passed unanimously.

VIII. Program Initiative 4 Convener RFP: The Council discussed the RFP and agreed that Council members should provide feedback to Sharima by email and the amended RFP should be brought back to the October Council meeting for approval.

IX. Cycle 31 Draft Call for Applications: Katie presented a brief overview of the Call which includes the amendments made in the 2023 Priority Setting including discontinuing the Translational Awards and introducing the CRC Planning Grants. To be released in September 2024.

MOTION: Barbara moved (Lori seconded) to approve the Cycle 31 Call for Applications. The motion passed unanimously.

X. Director’s Report: Katie will be the interim Director while a new Director is recruited. She outlined the activities to Renew the Voluntary Tax Contribution Legislation (SB1172).

XI. Announcements: none

XII. The meeting was adjourned at 4pm.