

Breast Cancer Research Council Meeting Minutes
October 14, 2022 ~ Council Meeting ~ In Person & Zoom

Members Present In Person:, Michele Atlan, Erika Bell, Thomas Jascur, Amanda Heier, Sharon Pitteri, , Angelique Richardson.

Members Present on Zoom: Abigail Arons, Rati Fotedar, Phyllis Howard, Chris Meda, Clara Omogbai, Svetlana Popova, Yamini Ranchod

Members Absent: Bryan Goldner, Ujwala Rajgopal

Staff: Mhel Kavanaugh-Lynch, Katherine McKenzie, Lisa Minniefield, Senaida Poole

Guest: Carmela Lomonaco (On Zoom)

- I. **Call to Order:** Clara called the council to order at 10:30 am and initiated introductions of all Council members – especially new members.
- II. **Approval of Minutes:** The council reviewed the minutes from the May council meeting.
MOTION: Rati moved (Phyllis seconded) to approve the May meeting minutes with the two changes. The motion passed unanimously.
- III. **Renewal of Confidentiality/Conflict of Interest Agreement:** Mhel gave an overview of the RGPO Confidentiality/COI Agreement highlighting the most pertinent information. Any questions on COI, please contact Mhel as these are complicated issues. The members were asked to read, sign, and scan their forms and send them to Lisa. All members need to renew the agreement annually.
- IV. **PBC RFP Review:** Sharima gave an overview of the three RFPs for review – Local Level Social Needs; Biomonitoring and Early Life Exposures. For Local Level Needs, the Council had concerns over the complexity of the application process for the size of the grants and on whether it would discourage applications. CBCRP staff will revisit the application process to streamline it and produce a one page flyer on the RFP. Staff will bring the revised process and flyer back to the Council within the next month.

MOTION: Sharon moved (Michele Seconded) to approve the Biomonitoring RFP for release. The motion passed unanimously.

MOTION: Rati moved (Phyllis Seconded) to approve the Early Life Exposures RFP for release. The motion passed unanimously.
- V. **Priority- setting Committee Report:** Sharon presented on the work of the Committee and asked for new members to join. She gave an overview of the 2023 Priority Setting Process leading up to the Priority Setting retreat in the Spring. She outlined the progress so far in the process. She presented the remaining program goal – Disparities, Underserved & Accessibility – and the data collection questions for 8 program goals for Council approval. Edits were suggested for the questions.

- MOTION: Clara moved (Phyllis Seconded) to approve the new Disparities, Underserved and Accessibility goal. The motion passed unanimously.
- MOTION: Michele moved (Rati Seconded) To approve the questions for the 8 program goals with edits. The motion passed unanimously (Chris Meda was not present).

VI. Dissemination Plan for the Industry Influence Initiative: Sharima presented the dissemination plan submitted by the UCSF team. The Council was concerned that they did not have the specifics of what the researchers had found. Council directed Staff to ask the team:

- For specific examples of what they found in their research
- To add journalists to the outreach and invite them to the workshop
- To record the workshop and make it available afterwards online for others who are not able to attend the workshop live.

If these requests were answered satisfactorily, Council was inclined to approve the Plan. CBCRP Staff will contact the researchers, provide their answers to Council and if appropriate ask for an online vote to approve the Plan.

VII. Core Funding Update: Katie presented an update on the number and type of grants funded in Cycle 28. She walked the council through the application review and funding timeline for Cycle 29 and described the different award types. At the December meeting Council will review the LOIs for Translational Research Awards and IDEA Awards and a funding decision will be made on the Conference Awards.

VIII. LOI Review: Katie went through the LOI timeline. She discussed the LOI review materials including the review criteria. Details are in the Review Manual. She informed the group that she will be asking them to sign up for a LOI committee after October 20th. They will receive their committee assignments soon after along with score sheet and LOI's. The reviews will need to be completed by the December meeting where the Council will decide which LOIs to take forward to full applications.

IX. Policy Initiative Update: Sharima outlined the review process for the Genomic Testing RFP. Peer review and Programmatic Review by the PRAG will happen over the next month and the PRAG will make a recommendation on funding for the Council to consider at the December meeting.

Sharima also highlighted a success of the Policy Initiative. Governor Newsom has just signed into law Senate Bill 502 (Allen) which enacts many of the recommendations that were made in the report "[California's Green Chemistry Initiative at Age 10: An Evaluation of Its Progress and Promise](#)" which was the result of our 2018 policy project undertaken by Gina Solomon and Peggy Reynolds. This is good example of what the Policy Initiative was designed to do. Sharima is hoping to set up a webinar for the Council and the PRAG with Gina Solomon to discuss the project and this outcome.

X. Community Initiative Update: Senaida gave an overview of QuickStart for new Council Members. QuickStart this year has a cohort of 6 teams, four of which are from the Program Initiatives and two new teams. They are currently receiving technical assistance on draft proposals and will then have the option of going through mock review to tighten up their applications.

XI. Director's Report: Mhel outlined the findings from the peer review of the CBCRP Special Research Initiatives evaluation. She will send the final report to the Council.

She also informed the Council of relevant happenings within UCOP:

- we are expecting a new Executive Director for RGPO soon.
- UCOP is administering a new \$100M Climate Action Fund for the State and a number of the CBCRP team are helping with that.

XII. Announcements: None

XIII. Adjourn: Clara adjourned meeting at 3:12 pm.

Monday October 31, 2022 – Follow up email: Local Level Needs RFQ and Industry Influence Dissemination Plan

Sharima emailed the Council with the rewritten Local Level Needs RFQ and new one-pager and with the response from the Industry Influence team on the Council's queries on their Dissemination Plan proposal asking for a vote.

Responses were requested by Monday November 7th.

1. Council voted to approve the Local Level Needs RFQ for release in December 2022 (13 Yes; Amanda and Ujwala did not vote)
2. Council voted to approve the Industry Influence Dissemination Plan (12 Yes; Abigail recused herself; Amanda and Ujwala did not vote)