

Breast Cancer Research Council Meeting Minutes
December 3, 2024 ~ Council Meeting
Zoom Call

Members Present: Erika Bell, Bryan Goldner, Thomas Jascur, Sharon Pitteri, Svetlana Popova, Hisashi Tanaka, Argelia Flores, Wendy Shurelds, Lesley Taylor, Salma Shariff-Marco, Svasti Haricharan, Christopher Clinton Conway, Barbara Perry

Members Absent:, Lori Petitti, Maura Dickler

Staff: Katherine McKenzie, Senaida Poole, Sharima Rasanayagam

- I. **Call to Order & Approval of Minutes:** Erika called the Council to order at 11:08 am and initiated introductions. The Council reviewed the minutes from the October meeting.

MOTION: Argelia moved (Sharon seconded) to approve the October meeting minutes. The motion passed unanimously.

- II. **LOI Invitation Decision:** Katie went through the LOI process and timeline. She discussed the LOI review materials including the review criteria. Details are in the Review Manual. She went over the process for discussing and deciding which LOIs to focus on. The group discussed the LOIs focusing on the 4 lowest scoring applications. Members discussed their concerns and support for these applications.

MOTION: Salma moved (Barbara seconded) to accept all the LOIs that the group decided to invite to submit a full proposal. The motion passed unanimously.

- III. **CRC Planning Award Funding Recommendation:** Salma presented the CRC Planning Grant Sub-Committee's recommendations for funding of those grants to the Full Council.

MOTION: Svasti moved (Wendy seconded) that the council approve the recommendations of the CRC Planning Grant Sub-Committee and fund all the grants recommended. The motion passed unanimously.

- IV. **Conference Award Recommendation:** Barbara presented on the application submitted reviewing the details of the conference. She pointed out the strengths and weaknesses of the proposal. The Committee recommended funding the conference with a number of

contingencies. The Council discussed the proposed contingencies and clarified that the contingencies would have to be satisfied before the funding was awarded.

MOTION: Christopher moved (Thomas seconded) to fund the award with contingencies, as stated in the motion. The motion passed unanimously.

V. Program Initiative 4 Convener RFQ Review: Sharima presented the RFQ and the history of Program Initiatives at CBCRP. The Council discussed the RFQ and the need for any new Director to agree to it as well.

MOTION: Barbara moved (Bryan seconded) to approve the RFQ for release contingent on a new Director's agreement. The motion passed unanimously.

VI. Council Activity Timeline: Katie presented the upcoming activities that the council could expect over the next few months.

VII. Announcements: Senaida outlined the recent announcement of the awarding of \$6M in State funding through the California Firefighter Cancer Prevention and Research Program which she had co-led within RGPO.

VIII. Adjourn: Erika adjourned meeting at 1:10 pm.